

OFFICERS AND DIRECTORS

Tracy Barber
Director & President

Kevin Hendershot
Director & Vice President

Niloufer Pasha
Director & Vice President

Brenda Bao
Director & Treasurer

Todd Josifovski
Director & Co-Treasurer

Crystal Chialtas
Director & Secretary

Eliza-Daniela Ghinea
Director

Douglas Alderman
Director

Nela Martins
Director

Mary Topping-Keenan
Ex-Officio Director

Daniel Hasznos
Ex-Officio Director

Linda Bugaziyanos
Ex-Officio Director

**Registered Charity #85619
1549 RR0001**



NOVEMBER 2019 BOARD MEETING MINUTES

Meeting time & location	November 12, 2019, 6:00 p.m. - CCAA
Directors present:	Tracy Barber, Kevin Hendershot, Niloufer Pasha, Crystal Chialtas, Nela Martins, Brenda Bao & Mary Topping-Keenan
Regrets:	Eliza-Daniela Ghinea, Douglas Alderman & Linda Bugaziyanos
Guests:	Vincent Valeri
Minutes taken by:	Crystal Chialtas

Meeting called to order: **6:06 pm.**

1. APPROVAL OF OCTOBER 2019 MINUTES – 6:07 pm

- Tracy asked the board to review the October 2019 minutes
- Niloufer moved motion to approve October 2019 minutes; Nela seconded. – All in Favour – Approved.

2. TREASURER UPDATE (Brenda/Todd) - 6:08 pm

- Closing Balance as of November 12, 2019 - \$12,348.00;
- 3 Cheques from the mailbox, \$600.00, \$640.00 & \$675.00;
- Approximately \$14,200.00 by Friday, November 15, 2019;
- School account has the money for the dance floor and the cabinet to be built.
- Mary and Tracy met with the new SPC President; she advised that the account will be cleared and all the sales from the used uniform sale will go directly to the school;
- Last year SPC provided \$10,000; accumulated from previous years. We should expect about \$2-3k once a year; and,
- It is discussed that the float in the Friends account was at \$5,000 in previous years, and changed it this year to \$2,500. Niloufer motioned to vote for \$2,500, Brenda and Crystal seconded, all in favour, approved.

3. PLAQUE Update 6:18 pm

- Doug was unable to attend the meeting; but has sent out an email update to advised us that the plaques order deadline is November 30, 2019.
- There were 5-6 more orders that came in; we are close to 10.

36 Greenfield Avenue, Toronto, ON M2N 3C8. www.friendsofcardinalcarter.ca
friendsofccaa@gmail.com

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4. WEBSITE UPDATE – 6:20 pm

- Eliza was unable to join the meeting but has sent out an email with an update;
- September Minutes has been uploaded ; meeting dates has been updated;
- News page updated with items purchased in June;
- Messaging within the website has been tested; unfortunately, she is unable to see the automated messages. There are options through the wix account with either a gmail account or facebook page – Eliza can explore more if needed;
- Images from Dr. Haznos are now uploaded on the website and,
- Waiting to hear from Doug regarding the new file to replace the current map on the website.

**5. CORPORATE DONATION UPDATE – 6:23 pm
Update from KEVIN**

- DUCA will donate \$1,000 for sponsorship;
- Long & MaQuade will **do** another ad for the Christmas and Spring Music Concerts; ¼ page for \$250.00
- Scotiabank is thinking about it; and
- Novotel will provide a draw for a night stay.

6. DEPARTMENT REQUEST – 6:27 pm

- **Athletic Department has requested for the following:**
 - (1) Dome hockey table - \$1,898.95
 - (2) **Sports Tent Canopy - \$453.00 (APPROVED)**
The canopy will allow both the Cross Country and Track and Field teams to use during the season.
 - (3) **Swim Caps - \$341.26 (APPROVED)**
 - TOTAL: \$794.26**
- **Across all arts area requested:**
\$500 – Money for the Artist Series (APPROVED)
(will look into giving more later on)
TOTAL: \$500.00

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• Health and Physical Education department requested the following:

(1) 8 Dell Chromebooks – \$285.00 each – Total of \$2,280.00

(2) 1 Vertical Challenger - \$599.95 (APPROVED)

(3) 24 Skipping rope - \$4.85 each – Total of \$116.40 (APPROVED)

TOTAL: \$716.35

• MUSIC – Strings

(1) 1 Conductors stand - \$169.50 (APPROVED)

TOTAL: \$169.60

• ENGLISH

(1) 2 External CD Drive, External CD/DVD Drive for Laptop, desktop, all in one PC, desktop, all in one PC & Macbook Air, USB 3.0 - \$43.99 each TOTAL of \$101.17 (APPROVED)

(2) Classroom Library - \$600.00

TOTAL: \$101.17

• LIBRARY

(1) Books - \$1,000 (APPROVED)

TOTAL: \$1,000.00

GRAND TOTAL APPROVED: \$3,281.38

Others to be discussed in the next meeting

• DANCE AND DRAMA

Shared Dance and Drama floor is very old and needs to be replaced, cost is approximately \$2,778.30

• THEATRE

(1) Soft good main Drape, legs, border, upstage traveller \$5,930 for main curtain

(2) Road case for microphone and cables – waiting on quote

(3) Chauvet color dash – waiting on quote

(4) ICUE Moving head – from previous proposal

• COMMUNICATIONS TECHNOLOGY

(1) Comtech projector \$4,039.00

7. OTHER BUSINESS – 6:57pm

- Information about Golf- Tournament inquiry – more info to come.

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Meeting Adjourned at 7:03 p.m.

Next Meeting: December 10, 2019

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